

Format Letter for Discontinuity of SIP/ SIP ceasure

To,

Date:

Tata Asset Management

_____Branch

Dear Sir(s),

Sub: Discontinuity of Systematic Investment Plan in Tata Mutual Fund

I/We wish to discontinue the following SIP and hence request you to stop deducting the below mentioned amount from my/our account from the. MONTH / YEAR.

Folio No. :

Amount: :

Scheme Name :

Option :

Date of SIP :

Bank Account No. :

Kindly initiate appropriate action and confirm.

Thanking you

Yours truly,

Name/s of unitholder/s:

Signature/s:

Instructions:

1. Signature should be as per the mode of holding
2. This request is to be given 15 business days prior to the next SIP date
3. In case of multiple folios or multiple scheme in the same folio please fill separate forms
4. Based on this request only your SIP will be ceased. For any other transaction on this folio please provide a separate request on an appropriate transaction form.